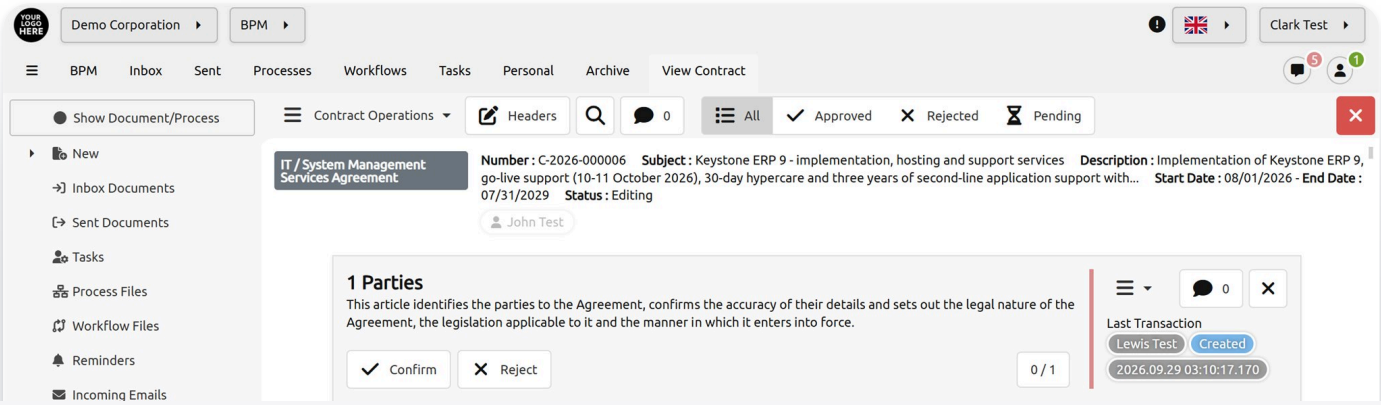
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MODULE

Contract Management System

Intelligent Contract Management | Contract File Management | Contract Templates | Dynamic Processes



Discover Documenos® Contract Management.

Documenos® lets you prepare your contracts in collaboration with your employees, managers and external parties. Documenos® automatically sends a link to the email address of your lawyer or the other party to the contract. Using the link, the contract can be edited or comments can be added. Creating contracts has never been this easy. Empower your business with Documenos® intelligent contract management.

Electronic Signature

Contracts are signed in the document module's signature chain

Translation

Translate clauses into other languages in one click

Event Log

Creation, signing, renewal and cancellation in the unified event log

From Draft to in Force in Four Steps

1

Create from a Template

Choose a contract template; header fields and main/sub-clauses come ready, and the number is assigned automatically.

2

Negotiate Together

Authorised units, groups, users and external participants edit clauses, vote on them and leave notes.

3

Prepare for Signature

Once all clauses are approved, the contract is converted to PDF and enters the signature and approval chain of the document module.

4

Entry into Force and Renewal

Once signing is complete, the contract takes effect; auto-renewing contracts are extended by one year when they expire.

Features

Our customers' favourite features

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Intelligent Contract Management

Contract drafting, editing and approvals are fully digital. Contract sharing via automatic email links.

Dynamic Processes

Tracks contract steps and keeps the parties informed of updates.

Full Control

Easy access to contract texts and approval statuses.

Contract Templates

An unlimited number of contract templates can be added to Documenos®.

Contract File Management

In the Contract Files list, contracts can be filtered by their content as well as by their status.

Reminders

Add reminders to a contract; you decide how many days in advance and at what time, with which message, and who is notified.

Automatic Renewal

"Auto-Renewing" contracts are extended when they expire and the parties receive an email; the others are marked "Expired".

Full-Text Search

Header fields, clause texts and the content of attached files are searched together; contracts also appear in the global search.

Lists by Stage

Contracts in preparation and signing, active, expired and cancelled contracts are kept in separate lists.

30 Ready-Made Contract Templates

You can import the ready-made templates and adapt them to your needs, or create an unlimited number of your own templates. Template use can be restricted to specific units or security groups; each template has its own PDF design.

Confidentiality & HR
- Non-Disclosure Agreement (NDA)
- Employment Contract

Sales & Procurement
- Supply (Purchase) Agreement
- Framework Order / Purchase Agreement
- Distribution (Exclusive Dealership) Agreement
- Sale and Transfer Agreement

Services
- Service and Consulting Agreement
- Maintenance and Technical Support Agreement
- Subcontractor Agreement
- Transport and Logistics Agreement
- Work (Contractor) Agreement

Technology
- SaaS / Cloud Services Agreement
- Subscription and Service Agreement
- IT / System Administration Services Agreement
- Licence and Copyright Agreement

Marketing
- Advertising Agreement
- Sponsorship Agreement
- Agency Agreement
- Brokerage Agreement
- Trademark Use / Licence Agreement

Partnership
- Joint Venture Agreement
- Franchise Agreement
- Framework Commercial Agreement

Corporate & Finance
- Share Transfer Agreement
- Share Option Agreement
- Business Transfer Agreement
- Debt / Receivable Protocol
- Reconciliation / Settlement Agreement
- Donation (Grant) Agreement

Real Estate
- Lease Agreement

Download for Free

See the full module and its screenshots on our website.

documenos.com

Partner with us to make your business shine!

documenos.com
info@documenos.com